

CONFIDENTIALITY AND NONDISCLOSURE AGREEMENT

WHEREAS, the Allegany County Public Schools (hereinafter ACPS) desires to utilize services in Exhibit A provided by vendor and vendor has agreed to provide services to ACPS and its students and/or staff; and

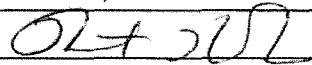
WHEREAS, in order to perform the services requested the vendor will need access to ACPS student data and/or staff data; and

WHEREAS, some of said data is directory information and some of said data includes personally identifiable information which is confidential information as defined under the Federal Family Education Rights Act ("FERPA"). Confidential information is subject to the provisions of Md. Education Code Ann. § 4-131 and may include but is not limited to: login, password, last name, first name, email address, and grade level. Data excludes de-identified data, which refers to data generated from student usage of i-Ready from which all personally identifiable information has been removed or obscured so that it does not identify individual students and there is no reasonable basis to believe that the information can be used to identify individual students. De-identified data is not confidential information under this Agreement.

NOW, THEREFORE, the parties do hereby agree as follows:


1. ACPS shall furnish to vendor information which may include confidential information as described in the recitals above and may further allow vendor the right to discuss or interview representatives of the ACPS with regard to that information. ACPS will determine the method and manner to distribute the information.
2. Vendor agrees that it will hold confidential information in trust and confidence and that it will obtain, maintain, use, transmit, and release any and all student and/or staff records during the term of the agreement and thereafter only in accordance with "FERPA" privacy and security safeguards. Vendor further agrees that the information shall be used only for the contemplated purposes, shall not be used for any other purpose, or disclosed to any third party.
3. Except for electronic copies made for archival, backup or disaster recovery purposes, no copies will be made or retained of any information or prototypes supplied without the permission of ACPS.
4. All confidential information in whatever format, including prototypes, written notes, photographs, sketches, models, memoranda or notes taken shall be returned to ACPS upon written request at the conclusion of the project being performed for ACPS or upon written demand by ACPS. At vendor's discretion, such information may be destroyed by vendor with such destruction certified in writing to ACPS.
5. Confidential information shall not be disclosed to any employee, consultant or third party unless they agree to be bound by the terms of this Agreement.
6. Vendor must notify ACPS as soon as possible if they are aware of a breach or unauthorized access to student or employee confidential data. Vendor will work with ACPS to mitigate damages resulting from such breach.
7. The recitals described above are considered fundamental parts of this agreement.
8. This Agreement shall be governed by the laws of the State of Maryland.


AGREED AND ACCEPTED BY:

Vendor Curriculum Associates, LLC
Date October 4, 2018
Signature 
Printed Name Robert Waldron
Title Chief Executive Officer

Witness: 

Allegany County Board Of Education

Date 10-8-18
Signature 
Printed Name NIC GROVE
Title CIO

Witness: 

May 24, 2016

Curriculum Associates[®] LLC

153 Rangeway Rd • N. Billerica, MA 01862-2013
Phone: 800-225-0248 • Fax: 800-366-1158
Email: orders@cainc.com

Prepared For
Martin Crump
Mount Savage School
13201 New School Rd Nw
Mount Savage, MD 21545

martin.crump@acps.k12.md.us

Price Quote

Quote Date: 8/31/2018 • Valid for 90 Days
Quote ID: 159749.1

F.O.B.: N. Billerica, MA 01862
Shipping: Shipping based on MDSE total (min: \$12.99)
Terms: Net 30 days, pending credit approval
Fed. ID: #26-3954988

CA Representative

Sonya Coleman
240-786-8423
scoleman@cainc.com
Created by: SONYA COLEMAN
Modified by: SONYA COLEMAN

Please submit this quote with your purchase order.

Item #	Product Name	Qty	Retail Price	Unit Price	Total
RS14432.0	i-Ready Diagnostic and Instruction Prof Dev On Site Getting Started Session (up to 6 hrs)	1	\$2,000.00	\$2,000.00	\$2,000.00
RS13087.0	i-Ready Math Diagnostic and Instruction Per Student License 1 Year	70	\$30.00	\$30.00	\$2,100.00
RS18031.0	Ready Common Core Math Instruction + Practice and Problem Solving Grade 1 Student Set 1 Year	26	\$19.00	\$16.15	\$419.90
RS18039.0	Ready Common Core Math Instruction + Practice and Problem Solving Grade 1 Teacher Toolbox Set (Must buy min. of 25 corresponding student sets)	1	\$35.00	\$29.75	\$29.75
RS16371.0	Ready Common Core Math Instruction + Practice and Problem Solving Grade 2 Student Set 1 Year	32	\$19.00	\$16.15	\$516.80
RS17612.0	Ready Common Core Math Instruction + Practice and Problem Solving Grade 2 Teacher Toolbox Set (Must buy min. of 25 corresponding student sets)	1	\$35.00	\$29.75	\$29.75
RS16372.0	Ready Common Core Math Instruction + Practice and Problem Solving Grade 3 Student Set 1 Year	27	\$19.00	\$16.15	\$436.05
RS17613.0	Ready Common Core Math Instruction + Practice and Problem Solving Grade 3 Teacher Toolbox Set (Must buy min. of 25 corresponding student sets)	1	\$35.00	\$29.75	\$29.75
RS16373.0	Ready Common Core Math Instruction + Practice and Problem Solving Grade 4 Student Set 1 Year	30	\$19.00	\$16.15	\$484.50
RS17614.0	Ready Common Core Math Instruction + Practice and Problem Solving Grade 4 Teacher Toolbox Set (Must buy min. of 25 corresponding student sets)	1	\$35.00	\$29.75	\$29.75

Item #	Product Name	Qty	Retail Price	Unit Price	Total
RS16374.0	Ready Common Core Math Instruction + Practice and Problem Solving Grade 5 Student Set 1 Year	32	\$19.00	\$16.15	\$516.80
RS17615.0	Ready Common Core Math Instruction + Practice and Problem Solving Grade 5 Teacher Toolbox Set (Must buy min. of 25 corresponding student sets)	1	\$35.00	\$29.75	\$29.75
RS18030.0	Ready Common Core Math Instruction + Practice and Problem Solving Grade K Student Set 1 Year	14	\$19.00	\$16.15	\$226.10
RS18038.0	Ready Common Core Math Instruction + Practice and Problem Solving Grade K Teacher Toolbox Set (Must buy min. of 25 corresponding student sets)	1	\$35.00	\$29.75	\$29.75
RS18021.9	Ready Common Core Math Instruction Grade 1 Teacher Resource Book (2017)	1	\$30.00	\$25.50	\$25.50
RS16231.9	Ready Common Core Math Instruction Grade 2 Teacher Resource Book (2016)	1	\$30.00	\$25.50	\$25.50
RS16232.9	Ready Common Core Math Instruction Grade 3 Teacher Resource Book (2016)	1	\$30.00	\$25.50	\$25.50
RS16233.9	Ready Common Core Math Instruction Grade 4 Teacher Resource Book (2016)	1	\$30.00	\$30.00	\$30.00
RS16234.9	Ready Common Core Math Instruction Grade 5 Teacher Resource Book (2016)	1	\$30.00	\$25.50	\$25.50
RS17480.9	Ready Math Practice and Problem Solving Grade 1 Teacher Guide (2016)	1	\$6.00	\$5.10	\$5.10

Item #	Product Name	Qty	Retail Price	Unit Price	Total
RS15189.9	Ready Math Practice and Problem Solving Grade 2 Teacher Guide (2015)	1	\$6.00	\$5.10	\$5.10
RS15190.9	Ready Math Practice and Problem Solving Grade 3 Teacher Guide (2015)	1	\$6.00	\$5.10	\$5.10
RS15191.9	Ready Math Practice and Problem Solving Grade 4 Teacher Guide (2015)	1	\$6.00	\$5.10	\$5.10
RS15192.9	Ready Math Practice and Problem Solving Grade 5 Teacher Guide (2015)	1	\$6.00	\$5.10	\$5.10
Special Notes Tax exempt certificate must be on file at Curriculum Associates to honor the tax exempt status.			Merchandise Total		\$7,036.15
			Voucher/Credit		\$0.00
			Estimated Tax		\$0.00
			Estimated shipping to US 21545:		\$293.62
			Merchandise Savings		\$512.85
			Total		\$7,329.77

Curriculum Associates[®] LLC

Placing an Order

Please attach quote to all signed purchase orders.

- 1) **Email:** orders@cainc.com
- 2) **Fax:** 1-800-366-1158
- 3) **Mail:**
ATTN: CUSTOMER SERVICE DEPT.
Curriculum Associates, LLC
153 Rangeway Rd
North Billerica, MA 01862-2013

Please visit www.curriculumassociates.com for more information about placing orders or contact CA's Customer Service department (1-800-225-0248) and reference quote number for questions.

Shipping Policy

Unless otherwise noted, shipping costs are calculated as follows.

Order amount	Percentage of Order
\$999.99 and less	12% with \$12.99 minimum freight charge
\$1,000 to \$4,999.99	10%
\$5,000 to \$99,999.99	8%
\$100,000 and more	6%

Please contact local CA Representative, customer service (1-800-225-0248), or <http://www.curriculumassociates.com/> for expedited shipping rates.

Unless otherwise expressly indicated, the shipping terms for all deliveries is FOB CA's Shipping Point (whether to a CA or third party facility). Risk of loss and title is passed to purchaser upon transfer of the goods to carrier, standard shipping charges (listed above) are added to the invoice or included in the unit price unless otherwise specified.

Payment Terms

Payment terms are as follows.

- With credit approval: Net 30 days
- Without credit approval: Payment in full at time of order
- Accounts must be current before subsequent shipments are made

i-Ready[®]

Customer's use of i-Ready[®] shall be subject to the i-Ready Terms and Conditions of Use, which can be found at <http://www.i-ready.com/support/>.

Return Policy

Except for materials sold on a non-refundable basis, purchaser may return, at purchaser risk and expense, purchased materials with pre-approval from CA's Customer Service. Please examine your order upon receipt. Before returning material, call CA's Customer Service department (1-800-225-0248) for return authorization. When returning material, please include your return authorization number and the return form found on the CA website. i-Ready[®] and BRIGANCE[®] Online Management Systems may be returned for a pro-rated refund for the remaining time left on the contract. We do not accept returns on unused i-Ready licenses[®], individually sold Teacher Toolbox access packs, materials that have been used and/or are not in "saleable condition," and individual components of kits including but not limited to BRIGANCE[®] Kits.

For more information about the return policy, please visit <http://www.curriculumassociates.com/help/default.aspx?topic=188>.