

# SCHOOL PROPERTIES DISPOSITION

FILE: DN

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## Purpose

To identify the process for selling, renting or otherwise disposing of school property

## Definitions

N/A

## Policy Statement

### Purpose

To identify the procedure for selling, donating, renting or otherwise disposing of school property

### Definitions

N/A

### Policy Statement

The superintendent of schools is authorized to dispose of personal property, determined by an appropriate principal, director, or supervisor to be surplus, obsolete, worn-out, or no longer needed by the Board of Education of Allegany County. Disposal of such property will be made at least once annually, but may be more often if the superintendent or (his/her) designee deems necessary. Disposal will be by sale, donation, exchange, or other means that is in the best interest of the system and the public, as determined by the superintendent of schools or (his/her) designee.

The proceeds from all sales of personal property are to be deposited in the Board of Education's current expense fund. However, if the items were originally purchased with restricted grant funds, compliance with the terms of the grant shall be required.

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<b>Legal Reference</b>			
<b>Policy History</b>	<b>Adopted</b>	<b>Reviewed</b>	<b>Revised</b>