

EXPENSE AUTHORIZATION/REIMBURSEMENT

FILE: DKC

Purpose

To identify the procedures for reimbursement of expenses incurred by staff and school officials in performing authorized school business

Definitions

N/A

Policy Statement

Employees and Board members shall be reimbursed for expenses incurred in performing authorized school business

Legal Reference			
Policy History	Adopted	Reviewed	Revised Sept. 13, 2005, 1 st Reading Oct. 11, 2005, 2 nd Reading Feb. 18, 2014, 1 st Reading March 11, 2014, 2 nd Reading