

Purpose

To identify the involvement of the superintendent, staff, and citizens in the budget planning process

Definitions

N/A

Policy Statement

Budget planning for the system is an integral part of program planning so that the annual operating budget may effectively express and implement all programs and activities of the school system. Budget planning will be an ongoing process with multiple levels of involvement by all departments and schools.

The county fiscal authorities set a deadline date each year for submission of the school budget.

The superintendent establishes deadline dates and schedules for staff input to enable him/her to present the proposed budget to the Board of Education in sufficient time for discussion, public input, and revision before submission to the County Commissioners.

Legal Reference	Annotated Code of Maryland	§4-205, §5-101 through §5-105	
Policy History	Adopted	Reviewed	Revised Sept. 13, 2005, 1 st Reading Oct. 11, 2005, 2 nd Reading