School Responsibility:
Providing a healthy, pest-free environment using integrated pest management (IPM) plan in which students can excel

Parent/Caregiver Responsibility:
Providing a safe and healthy living environment for the student

Bed bug found in/on:*

Child’s clothing/belongings

Discreetly remove child from classroom. Qualified individual should examine clothes, belongings, and locker for presence of bed bugs. Attempt to collect specimen for confirmatory identification

Notify child’s parents by phone. Bed bug inspection report (provided), and educational materials should be sent home with student. Parents should inspect or have pest management professional inspect the home and return notification letter.

Evidence of bed bug infestation

Investigate other potential sources of bed bugs

NO evidence of bed bug infestation

Promote rapid response by parents to treat the infestation at home. Provide educational materials and guidance if assistance is necessary.

Classroom/environment

Consider sending parent notification letter (provided) for all students in affected classrooms.

Have trained staff or school pest management contractor inspect room(s) for evidence of bed bug infestation

Evidence of bed bug infestation

NO evidence of bed bug infestation

Maintain vigilance


If repeated instances occur enlist the assistance of appropriate agencies.
**School Responsibility:**
Providing a healthy, pest-free environment using an integrated pest management (IPM) plan in which students can excel and is done in conjunction with the Allegany County Health Department.

**Parent/Caregiver Responsibility:**
Providing a safe and healthy living environment for the student.

- **Suspected case of lice/nit will be checked by school nurse**
  - If "live" lice are found on the student he/she is sent home after the school nurse contacts the parent/guardian regarding findings and treatment for student. An information packet is also given to the student that includes two resources from the CDC. Head Lice FAQs and Treatment FAQs.
  - Upon student returning to school the student will be checked for live lice and proof of treatment must be presented upon returning.

- **If nits/eggs found then the student is sent back to class and a letter is sent home with the student including two resources from the CDC. Head Lice FAQs and Treatment FAQs.**
  - Student may be checked again in 7 days to make sure re-infestation has not occurred and once a week for 4 weeks.

- **If infected students are found the nurse will check the siblings in the same school and notify the school nurse of siblings in other schools to be checked. Other students in close contact with the infected student will also be checked**

- **Custodial staff will be notified of those classrooms with known head lice cases and will follow the integrated pest management (IPM) plan**

- **A classroom letter will be sent home with all students in a class when appropriate**

Developed 10-16-14