## Out-of-District Request

**ALLEGANY COUNTY PUBLIC SCHOOLS**

**OUT-OF-DISTRICT REQUEST**

Date of application ____________________

<table>
<thead>
<tr>
<th>Student Name</th>
<th>Student’s Date of Birth</th>
<th>Grade in 2020-2021</th>
<th>Special Education (Yes/No)</th>
<th>Name of School Requested</th>
<th>Name of School In Your District</th>
</tr>
</thead>
</table>

**Parent(s) Name**

<table>
<thead>
<tr>
<th>Name</th>
<th>Address</th>
<th>Home Phone</th>
<th>Work Phone</th>
<th>Cell Phone</th>
</tr>
</thead>
</table>

State the specific reason for request. ______________________________________________________________

____________________________________________________________________________________________

____________________________________________________________________________________________

### Day Care Provider Information (If applicable)

I verify that I provide child care/supervision for the above student on a regular/daily basis. I agree to notify Allegany County Public Schools if this child care arrangement changes or is terminated.

Signature of Child Care Provider License ____________ Date________

### Parent Affirmation

I affirm that the statements are in fact and truth valid at this time and that I will notify the school office of any changes. I accept responsibility for transportation of my child to and from school. I understand an approval of this request is tentative and final approval will be given prior to the opening of school. I understand that final approval is based upon class-size. Furthermore, I understand that an out-of-district permit is approved for a period of one school year and will be reviewed in May for the subsequent school year. In order to retain an out-of-district permit, my student must demonstrate satisfactory behavior and conduct, acceptable attendance, acceptable academic performance, and abide by school rules and regulations. Failure to meet these standards may result in a student being returned to his/her home school. Finally, I understand that out-of-district permits are subject to ongoing review and may be rescinded upon recommendation of the Pupil Personnel Worker or School Administrator for one or more of the following reasons: (1) attendance, behavior or grades are unsatisfactory; (2) the student no longer meets an out-of-district permit standard; (3) information on the original application is determined to be false.

Signature of Parent or Guardian_________________________________________________________ Date________

**DO NOT WRITE IN THIS SECTION - ALLEGANY COUNTY PUBLIC SCHOOL USE**

Application Approved Based Upon:

- [ ] Child Care
- [ ] School Year Completion
- [ ] Title I Accountability Transfer Option
- [ ] Parent is Employed at this School
- [ ] Sibling Attends this School
- [ ] Other: ________________________________

Application Denied Based Upon: __________________________________________________________

Signed:_________________________________________  ________________________________

Pupil Personnel Worker                                              School Administrator

RETURN THIS FORM TO THE STUDENT SERVICES OFFICE, ALLEGANY COUNTY PUBLIC SCHOOLS, PO BOX 1724, CUMBERLAND MD 21501-1724.