TO: Fuel Oil Vendors

FROM: Wally High, Supervisor of Operations

DATE: August 10, 2023

SUBJECT: Fuel Oil Bids for 2023 – 2024

The Board of Education of Allegany County will receive bids until 3:00 p.m., Wednesday, August 30, 2023, for the furnishing of fuel oil for the schools listed below. The bids will be summarized and will be presented to the Board of Education of Allegany County for approval at their regular meeting. Successful vendors will be notified after Board approval is given, at which point, they should sign the Agreement for Furnishing Fuel Oil and return it to the Supervisor of Operations.

Bids will be received on an individual school basis and bidders may bid on furnishing fuel oil to one or more schools according to their ability to supply the demand. However, we have traditionally awarded the contract to one supplier for all of our buildings. Bids should be sealed and addressed as follows:

FUEL OIL BIDS
Wally High, Supervisor of Operations
211 Market Street (Rear)
Post Office Box 1724
Cumberland, Maryland 21501-1724

Bidders are reminded that the Board of Education of Allegany County reserves the right to reject any and/or all bids.

Vendors who wish to have their proposals considered should include a copy of the items listed below:

1. Maryland Oil Handling Permit
2. Toll free telephone number we can call to order oil
3. Certification showing the pumps and meters on the delivery vehicles have been tested for accuracy within the past year
4. Material Safety Data Sheet for Number 2 fuel oil
5. Emergency telephone number for 24 hours per day, 7 days per week service.

"Great Teaching. Great Learning. Every Student. Every Day."
### 2022 – 2023 SCHOOL CONSUMPTION

<table>
<thead>
<tr>
<th>SCHOOL</th>
<th>GALLONS</th>
<th>TANK CAPACITY</th>
<th>SCHOOL</th>
<th>GALLONS</th>
<th>TANK CAPACITY</th>
</tr>
</thead>
<tbody>
<tr>
<td>BelAir Elem.</td>
<td>0</td>
<td>2,000</td>
<td>Northeast Elem.</td>
<td>12,398.2</td>
<td>5,000</td>
</tr>
<tr>
<td>*Career Center</td>
<td>0</td>
<td>2,000</td>
<td>*Mt. Savage</td>
<td>diesel oil</td>
<td>2,000</td>
</tr>
<tr>
<td>*Cash Valley Elem</td>
<td>0</td>
<td>2,000</td>
<td>*Parkside Elem.</td>
<td>0</td>
<td>5,000</td>
</tr>
<tr>
<td>Flintstone School</td>
<td>19,013.3</td>
<td>10,000</td>
<td>*South Penn</td>
<td>diesel oil</td>
<td>1,000</td>
</tr>
<tr>
<td>Fort Hill High</td>
<td>diesel oil</td>
<td></td>
<td>Westernport</td>
<td>diesel oil</td>
<td></td>
</tr>
<tr>
<td>George's Creek</td>
<td>0</td>
<td>10,000</td>
<td>*Mountain Ridge</td>
<td></td>
<td>2,000</td>
</tr>
<tr>
<td>*John Humbird</td>
<td>0</td>
<td>1,000</td>
<td>Westmar Middle</td>
<td>diesel oil</td>
<td></td>
</tr>
</tbody>
</table>

*These schools have been equipped with gas/oil combination and will use natural gas as the primary fuel as long as price and supply warrant.

Vendors should also be aware that we may have to top off some fuel oil storage tanks in preparation for tank testing as required by Maryland State Law. If this is the case, the tanks will most likely be tested in the Spring or Summer after the heating season. If the price per gallon for any oil delivered to top off the tanks is different than the regular delivery price, the Vendor should indicate the price differential in the original bid proposal.
AFFIDAVIT OF CONFLICT OF INTEREST CERTIFICATION

I, ______________________, hereby certify that, to the best of my knowledge and belief, no corporate officers, directors or partners, or any employee of ______________________ has or has had any direct or indirect interest with the Superintendent or any Board Member of the Board of Education of Allegany County.

By:
Seal: ______________________

Title: ______________________

Date: ______________________

County of ______________________
State of ______________________

Sworn and subscribed to before me this _____ day of ______, 20__.

Seal: ______________________
Notary

My commission expires on the _____ day of _________, 20___.
AFFIDAVIT OF BRIBERY CERTIFICATION

I, __________________________, hereby certify that, to the best of my knowledge and belief, no corporate officers, directors or partners, or any employee of __________________________ has been convicted of bribery, attempted bribery or conspiracy to bribe under the laws of any state or federal government.

By:
Seal: __________________________

Title: __________________________

Date: __________________________

County of __________________________

State of __________________________

Sworn and subscribed to before me this _____ day of ______, 20__

Seal: __________________________

Notary

My commission expires on the _____ day of ______, 20__
August 10, 2023

TO: Heating Vendors

FROM: Wally High  
Supervisor of Operations and Central Purchasing

Please indicate on this letter whether or not you wish to remain on the pricing proposal list for supplying oil to the schools in Allegany County.

We do ________

We do not ________

Date ____________________________________________________________________________

Name of Company ___________________________________________________________________

Mailing Address ____________________________________________________________________

_________________________________________________________________________________

Signature of Manager/Owner ____________________________________________________________________________

Please return to: Wally High, Supervisor of Operations  
Board of Education of Allegany County  
108 Washington Street  
P.O. Box 1724  
Cumberland, Maryland 21501-1724

IF WE DO NOT GET A RESPONSE FROM YOUR COMPANY, WE WILL DROP YOU FROM OUR PRICING PROPOSAL LIST.

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